

## Environment Agency Pension Fund (EAPF) - Member Forum terms and conditions

### What is the EAPF Member Forum?

The Member Forum is a space for you to provide feedback on EAPF projects, including (but not restricted to) campaign work, terminology use, website use, style and design and general feedback.

The forum has been created by and is run by the EAPF. Capita administers the pension scheme on behalf of the EAPF.

Contact between EAPF and participants will be via email.

By taking part in the Forum, you're agreeing to these terms and conditions.

### Terms

- We/our - Refers to EAPF
- You – Refers to the participants of the EAPF Member Forum

### Cookies

A cookie is a piece of information in the form of a small text file placed on internet user's PC's. Cookies are created and used by websites to allow website functions to operate, such as recalling your preferences, and to allow the monitoring of the website usage which helps us improve the user experience on the website.

### Privacy and third party websites

In order to gather feedback, we'll use third party platforms. The data you provide, and which is stored in these platforms will only be accessed by staff at EAPF and Capita.

We agree not to forward, submit or publicise any other details, or any information we receive from you, to other members or to third parties without your consent. [Please refer to our Privacy Policy on our website for more information.](#)

The Member Forum will comply with the applicable Data Protection and GDPR requirements.

### Content

While most feedback you provide will be individual and not part of a group feedback forum (where you can interact with other people who are part of the Member Forum), please note that any comments from participants in the Member forum are that of the individual and do not represent the views of EAPF.

## Rules

- Please be honest in your feedback as this helps us create a better experience for all members.
- We expect feedback to be constructive – any unsuitable comments will lead to your removal from the Member Forum.
- You agree to act within the laws of England and Wales at all times.
- You agree to not share any of the content provided and asked about in the Member Forum. The content will be a 'draft' and therefore not for circulation. This includes (but is not restricted to) taking screen shots, recording your screen or copy and pasting information.
- You have the right to opt out of the Member Forum at any time.
- There will be no payment given for taking part in the Member Forum. This is a voluntary group.
- By taking part in the Member Forum, you're providing permission for us to use your feedback and comments in any way we need. This includes (but is not restricted to) internal documents and business reports.

## Contact

By taking part in the Member Forum, you're agreeing to be contacted by us. This contact will only ever be via email. The emails you'll receive will come from the domain: mail.eapf.org.uk and show as [noreply@mail.eapf.org.uk](mailto:noreply@mail.eapf.org.uk) in your inbox.

## Changes to terms and conditions

We reserve the right to amend the terms and conditions at any time. We'll inform you of any changes via email.

## Governing law

The membership agreement will be governed by the law of England and Wales. The courts of England and Wales have exclusive jurisdiction to settle any disputes which may arise out of or in connection with the membership agreement.

## Complaints and opting out

If you have a complaint or wish to opt out of the Member Forum at any time, please email [engage@eapf.org.uk](mailto:engage@eapf.org.uk) or you can write to:

EAPF Member Forum  
Engagement Team  
11B Lingfield Point  
Darlington  
DL1 1AX

### **Important information**

The Environment Agency Pension Fund is registered with the Pension Schemes Registry No.10079069

You can find our general legal and privacy notices on our website [www.eapf.org.uk](http://www.eapf.org.uk)

If you have any pension queries that don't relate to the Member Forum, please use the relevant contact details at [www.eapf.org.uk/contact](http://www.eapf.org.uk/contact)